

BEAL HIGH SCHOOL SIXTH FORM

SIXTH FORM CONTRACT

Welcome to Beal High School Sixth Form. We are pleased that you have chosen to continue your studies here. It is our aim to ensure that you receive a quality Post - 16 experience – we know that you have a choice.

We will endeavour to provide:

- programmes of study which motivate, challenge and reward you for your efforts.
- opportunities for you to develop the skills to equip you for your place in society.
- an environment which encourages you to work hard and to be successful and happy.

Our expectation is that you make the most of the opportunities offered, and that by working *with* us you will be able to realise your ambitions through further or higher education, or in the career of your choice.

Of course, there are two parts to a contract, and our assurances can only be effective if you are prepared to make some promises of your own!

To be successful in Beal High School Sixth Form in general, we expect you to have a good record of attendance and punctuality. More specifically you will need to :

- **Regularly attend** timetabled lessons, private study, progression sessions, briefing, assembly and Curriculum Enrichment -attendance must not fall below 95%. Inform tutors of any foreseen absence, and bring a note to cover others. Students not achieving 80% attendance will be removed from public examinations and, as a consequence, asked to leave the Sixth Form.
- **Register am** and arrive on time: 8.25 am. Sign out / in when leaving / returning to the site. This is a legal requirement.
- **Value your time** and aim to do as well as possible in coursework assignments and examinations. Meet all deadlines – completing all homework and coursework. Attend all lessons and catch up on any work missed through absence. Strive to exceed your academic targets.
- **Make study your priority** – negotiate and organise your home study time effectively and ensure that part-time employment does not interfere with study (you should not take a job that requires you to work during the school day). Do not arrange driving lessons during the school day. Read and work outside of the classroom. Ask for help when there are problems.
- **Act as a role model** for younger pupils – setting examples of conduct, commitment to study, dress code and participation in school life.

Dress Code – please refer to the separate document regarding the Beal High School Sixth Form Appropriate Dress Code. ID cards must be worn at all times.

Mobile phones – Phones should be switched off in all public places e.g. lessons, assembly and should not be brought into examinations. Phones should not be used in the corridor. Walkmans, I-pods etc. should not be visible. Students should comply with staff when asked to remove these items from show.

Fire drill must be conducted in silence – this is a legal requirement.

Smoking – there is to be no smoking on or near the school site. You must not smoke in uniform. This applies also to alcohol and any other form of drug. (See disciplinary procedure).

Please do not 'hang around' at the end of the school day and do not welcome visitors into school unless by prior arrangement.

Fighting with other students on or off school premises is considered to be completely unacceptable conduct. (See disciplinary procedure).

- **Contribute to the school community** by accepting additional responsibility possibly as a prefect or leading a sports team and by involvement in a minimum of one Curriculum Enrichment or Work Experience.
- **Respect** the school site, and the rules laid down for the rest of the school community. Respect your fellow students, all members of staff and visitors.

It is assumed that Sixth Formers are young adults. We will try to treat you as such. Consequently, you should communicate with staff in a mature, professional manner. If there are any problems with other students, in lessons or with workload these should be addressed in the first instance to the relevant teacher. If the issue is not resolved, then you should follow the Sixth Form Grievance Procedure.

We hope that you will be successful in meeting the terms of this contract, however, should you fail to do so the Sixth Form Disciplinary Procedure will be followed. Decisions of a disciplinary nature are made by the Head of Year and are final.

We will help you with the above, and provide support in the areas that you find difficult. We will regularly review your progress and help you to set targets. We will inform your parents of your progress and achievements. At the end of Year 12, we will assess your attendance, punctuality, academic progress, attitude, conduct and achievement. If you are successful, we will offer you a place in Year 13.

If you think that Beal High School Sixth Form will suit you, please sign below and return.

I have read, understood and accept the terms of the Beal High School Sixth Form Contract.

Student Name (please print)

Student sign

Parent/Guardian sign

Director of Sixth Form 